UBuildABook Order Form

(For orders of 50+ books.)

MAIL TO: UBuildABook, LLC; 3075 E. Thousand Oaks Blvd; Thousand Oaks, CA 91362

EMAIL TO: finance@ubuildabook.com | FAX TO: 805.738.3008 | PHONE: 855.UBUILDABOOK (855.828.4532)



Organization Name	Date		
Primary Contact Name	Email Address	Desired Delivery Date	
Day Phone Billing Address Organization Name Contact Name Street Address	Cell Phone Day of Event (if applicable) Shipping Address Use Billing Address Organization Name Contact Name Street Address Street Address		
City State Zip Code	City	State Zip Code	
Day Phone Cell Phone Email: Cover Type Hard Cover Soft Cover Paper Type Standard Glossy Paper (80# Gloss)	Day Phone Email: cifications Gloss Laminate Matte Laminate Soft Touch Laminate (Sill Proof	k Matte)	
Standard Matte Paper (70# Matte) Premium Glossy Paper (100# Gloss) Premium Matte Paper (100# Matte) Premium Silk Paper (100# Semi-Gloss) Software Photobook (Free) Other	eProof (Standard) Bound Proof UnBound Proof Additiona Personalization Printed/Colored Endsher Foil Cover Dust Jacket Other	l Options	

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Pricing Information

1. Number of Books:	Numberof Color Pag	es:	Numberof Black & White Pag	es:	Total Number of Pages:		
2. Price Per Book:				Hard Cover	Soft Cover	Total	
 3. Subtotal (# of Books x Price per Book):	1. Number of Bo	oks:		••••			
4. Sales Tax (for California Only - Line 3 x 7.25%): Check for CA 5. Additional Options:	2. Price Per Book	::					
5. Additional Options: 6. Grand Total (Line 3 + Line 4 + Line 5 + Line 6): 1. Deposit Due at Contract Signing (to guarantee price and delivery date)* 2. 50% of Grand Total (less deposit) due when submitting files 3. 50% of Grand Total (less deposit) due when submitting files 3. 50% of Grand Total due upon proof approval (before printing starts) 4. Shipping Charges due upon proof approval Card Type Visa Master Card Discover AMEX Security Code Exp. Date Street Address Signature:	3. Subtotal (# of	Books x Price per Bo	ook):	••••			
 6. Grand Total (Line 3 + Line 4 + Line 5 + Line 6):	4. Sales Tax (for	California Only - Lind	e 3 x 7.25%):		Check for	r CA	
Payment Information check credit card 1. Deposit Due at Contract Signing (to guarantee price and delivery date)*.	5. Additional Op	tions:					
card 1. Deposit Due at Contract Signing (to guarantee price and delivery date)*	6. Grand Total (L	ine 3 + Line 4 + Lin	e 5 + Line 6):				
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 2. 50% of Grand Total (less deposit) due when submitting files 3. 50% of Grand Total due upon proof approval (before printing starts) 4. Shipping Charges due upon proof approval Card Type Card Type Credit Card Authorization (ff applicable) (ff applicable) Visa Name on Card Discover Name on Card AMEX Security Code Exp. Date Signature: Street Address	Payment Information check credit card						
3. 50% of Grand Total due upon proof approval (before printing starts) 4. Shipping Charges due upon proof approval Card Type Visa Master Card Discover AMEX Security Code Exp. Date Credit Card Number Street Address	1. Deposit Due a	t Contract Signing (to guarantee price and del	ivery date)*			
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4. Shipping Charges due upon proof approval Card Type Credit Card Authorization Visa Gredit Card Number Master Card Credit Card Number Discover Juse Billing Address AMEX Security Code Exp. Date Signature: Street Address	2. 50% of Gran	d Total (less deposit	:) due when submitting file:	5			
Card Type Credit Card Authorization Visa Image: Credit Card Number Master Card Credit Card Number Discover Image: Credit Card Number AMEX Security Code Exp. Date Street Address Signature: Visa	3. 50% of Grand Total due upon proof approval (before printing starts)						
Card Type (if applicable) Visa Name on Card Master Card Credit Card Number Name on Card Discover Use Billing Address AMEX Security Code Exp. Date Signature:	4. Shipping Charges due upon proof approval						
Card Type (if applicable) Visa Name on Card Master Card Credit Card Number Name on Card Discover Use Billing Address AMEX Security Code Exp. Date Signature: Street Address			Credit Card Autho	brization			
Master Card Credit Card Number Name on Card Discover Use Billing Address AMEX Security Code Exp. Date Signature:	Card Type						
Discover Use Billing Address AMEX Security Code Exp. Date Street Address		Credit Ca	ard Number		Name on Card		
Signature:				Use Billing A	Address		
Signature:	AMEX	Security Code	Exp. Date				
				City	State	Zip Code	
Notes			Notes				

I agree to UBuildABook, LLC terms and conditions and authorize UBuildABook, LLC to provide yearbook publishing services.

Name of Authorized Person (Please Print)	Signature	Date

*Guaranteed price is based on the specific number of books, color pages, black and white pages, and cover type. Guaranteed delivery date is based on UBuildABook receiving your cover files 60 days before desired delivery date, inside pages at least 40 days before desired delivery date and proof books being approved within 3 days of receipt.